

## PATHFINDER CLUB SELF EVALUATION

Club Name:

Director's Name:

| INSPECTION ITEMS              | NOTES | Excellent | Good | Needs Improvement |
|-------------------------------|-------|-----------|------|-------------------|
| 1. Attitude & Participation   |       |           |      |                   |
| 2. AY Classwork               |       |           |      |                   |
| 3. Counselors                 |       |           |      |                   |
| 4. TLT Program                |       |           |      |                   |
| 5. Crafts/Honors              |       |           |      |                   |
| 6. Drill & March              |       |           |      |                   |
| 7. Nature Honors              |       |           |      |                   |
| 8. Opening Exercises          |       |           |      |                   |
| 9. Spiritual Tone             |       |           |      |                   |
| 10. Uniforms                  |       |           |      |                   |
| 11. Attendance of Pathfinders |       |           |      |                   |
| 12. Church Board Attendance   |       |           |      |                   |
| 13. Club Objectives           |       |           |      |                   |
| 14. Current Medical Forms     |       |           |      |                   |
| 15. Emergency Contact List    |       |           |      |                   |
| 16. Monthly Reports           |       |           |      |                   |
| 17. Point/Merit System        |       |           |      |                   |
| 18. Prepared Budget           |       |           |      |                   |
| 19. Projected Schedule        |       |           |      |                   |
| 20. Local Church Involvement  |       |           |      |                   |
| 21. Staff Background Check    |       |           |      |                   |
| 22. Staff Meetings            |       |           |      |                   |
| 23. Yearly Registration       |       |           |      |                   |
| 24. Camporee                  |       |           |      |                   |
| 25. Club Campout              |       |           |      |                   |
| 26. Fair                      |       |           |      |                   |
| 27. Induction Ceremony        |       |           |      |                   |
| 28. Investiture               |       |           |      |                   |
| 29. Leadership Attendance     |       |           |      |                   |
| 30. Social Activity           |       |           |      |                   |
| 31. Field Work                |       |           |      |                   |
| 32. Activities                |       |           |      |                   |
| 33. Banner                    |       |           |      |                   |
| 34. Camping Equipment         |       |           |      |                   |
| 35. Care of Facilities        |       |           |      |                   |
| 36. Craft Tools               |       |           |      |                   |
| 37. Flag & Guidons            |       |           |      |                   |
| 38. Reference Materials       |       |           |      |                   |
| 39. Trophy Case               |       |           |      |                   |

40. List two areas of growth in next year:

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How it works:

A Club Evaluation will be arranged mutually between the Club Director and the Area Coordinator. The Area Coordinator will hold it on the usual meeting night.

The purpose of the Club Evaluation is to be an aid to the Pathfinder Director in helping them to bring their club up to the highest standard possible. Four main areas will be assessed. They include club operations, administration, club events, and club equipment. Provide a copy of your evaluation to the Area Coordinator.

## DEFINITIONS OF INSPECTION ITEMS ON THE INSPECTION SHEET

1. **ATTITUDE & PARTICIPATION...**There should be a positive attitude and complete participation by all Pathfinders and Staff.
2. **AY CLASSWORK...**The focus here is on a regular on-going program with some type of participation in the AY Classwork each month.
3. **COUNSELORS...**There should be one (1) counselor or TLT for each unit/squad.
4. **TEEN LEADERSHIP TRAINING...**Teens should be encouraged to apply for the TLT program. Leaders are to consider TLT's as staff. Have all of the necessary TLT forms and documents on file.
5. **CRAFT/HONORS...**Craft honors should be taught each semester. Strive for balance between nature and craft honors.
6. **DRILL & MARCH...**How often and how long? The focus here is a regular on-going program.
7. **NATURE HONORS...**Nature honors should be taught each semester. Strive for balance between nature and craft honors
8. **OPENING EXERCISES...**Include the Pathfinder Pledge and Law, Pledge of Allegiance, Flag ceremony, worship, and prayer.
9. **SPIRITUAL TONE...**Includes worship for every Pathfinder meeting and the spiritual tone of the whole meeting, including honors, IA, camping trips etc.
10. **UNIFORMS...**The standard for this is 100% in the uniform that is designated by the director for that particular night. The club should be in Full Dress Uniform for the Club Evaluation.
11. **ATTENDANCE...**Based on the percentage attending Pathfinder meetings. The minimum Conference requirement is 80%.
12. **CHURCH BOARD ATTENDANCE...**The SDA church manual states that all Pathfinder Clubs are to have a representative on the church board. NAD strongly recommends that your club director attend these.
13. **CLUB OBJECTIVES...**All staff members should be aware of the Pathfinder philosophy as found in the Pathfinder Staff Manual beginning on page 9. This should be the basis for the club objectives.
14. **CURRENT MEDICAL FORMS...**There must be a current copy, within the last 12 months, on every Pathfinder and Staff.
15. **EMERGENCY CONTACT LIST...**A copy of the emergency contact list must be presented.
16. **MONTHLY REPORTS...**the Conference takes the ten (10) highest monthly reports for the Pathfinder Year.
17. **POINT/MERIT SYSTEM...**Show a copy of the point/merit system.
18. **PREPARED BUDGET...** Present a copy of the prepared yearly budget, which include the money earning projects (fundraisers).

19. **PROJECTED SCHEDULE**...Present a copy of the projected schedule/calendar. This should be a minimum of two (2) months ahead.
20. **LOCAL CHURCH INVOLEMENT**...Clear communication and cooperation with church family.
21. **STAFF BACK GROUND CHECKS**...A background check must be submitted on all new staff. Background checks must be updated every 3 years.
22. **STAFF MEETINGS**...One (1) per month is the standard. TLT's should attend meeting.
23. **YEARLY REGISTRATION**...The Pathfinder Club must turn in their yearly Pathfinder, Teen, and Staff registration forms by the due date listed on the forms.
24. **CAMPOREE**...The criteria for these are 5 points for registering and 25 points for 2-night attendance and participating in the events.
25. **CLUB CAMPOUTS**...How often, what kind, percentage of participation? The conference requires a minimum of two (2) a year, one (1) of which is the Conference sponsored camping experience (the yearly camporee or fair).
26. **FAIR**...The criteria for this is 5 points for registering and 25 points for 2-night attendance and participating in the events.
27. **INDUCTION CEREMONY**...Does the club have a yearly induction ceremony for all new Pathfinders?
28. **INVESTITURE**...Does each club have a yearly Investiture Program to pass out all of the honors, awards, and Classwork pins earned throughout the year?
29. **LEADERSHIP ATTENDANCE**...Each Pathfinder Club should have at least one (1) staff person who attends the Pathfinder Leadership, the Pathfinder Leadership training weekend.
30. **SOCIAL EVENTS**...Outings, trips, etc...How often, what kinds, and the participation by Pathfinders and staff. The monthly reporting system requires at least one (1) outing a month.
31. **FIELD WORK ACTIVITIES (Share Your Faith)** ...How many and what kind for each month? The focus here is to have an on-going program. The Conference requires at least (1) every month.
32. **UNIT ACTIVITIES**...What type, how often, and percentage for participation. The standard is an on-going program for each unit, i.e., each unit/squad going on an outing with their adult counselor.
33. **BANNER**...Every club should have a club banner to be carried in parades.
34. **CAMPING EQUIPMENT**...The quantity of the equipment is not as important as the appropriateness and proper care of the equipment.
35. **CARE OF FACILITIES** ...Everything should be clean, neat, and well maintained.
36. **CRAFT TOOLS**...What kind, how many, and are the tools properly maintained.
37. **FLAG AND GUIDONS**...The requirement is an American Flag, a Pathfinder Flag, Pledge and Law banners, a guidon for each unit, and the care of each.
38. **REFERENCE MATERIALS**...Each Pathfinder Club should have a library of reference books and materials. Included in this should be Pathfinder Staff manual, Pathfinder Drill Manual, and the AY Honors Manual.
39. **TROPHY CASE**...Every Club should have a trophy case for the display of trophies and ribbons.
40. List two areas of growth and changes you plan to make this next year to improve your club.