



Local Church Operative Tasks

TLT _____ TLT Mentor _____

Term Dates _____

Church Business (Complete all requirements)

1. *Read Roberts Rules of Order (Provided by the Conference Office)*
 1. *Idea - perhaps have the TLT write out the proper procedures for a mock discussion and vote at a mock church board?*
2. *Attend two Church Board and/or Church Business meetings taking notes on how the meeting is run.*
 1. *Why do they make a motion and second the motion and then take a vote?*
 2. *What was the main item they discussed at the board meeting?*
 1. *Was it Evangelistic? Structural (Buildings, etc)? Financial (Money)?*
2. *Assist in giving a presentation to the church board or Church Business meeting*
 1. *Reporting on what the Pathfinders are and have been doing*
 2. *Presenting an idea for ministry that you would like them to approve.*
 1. *Make sure you have done your homework*
 2. *If you need money to do the project, be sure that you have a budget of how the money will be used*
 3. *Use power point or some other means if it will help get the point across*

Worship (Complete two of three)

1. *Assist in planning an entire worship service with the Pastor. Paying special attention to why the songs, Personal ministry time, prayers, sermon, etc. are located where they are*
2. *Prepare and preach a sermon at your local church. Seek assistance from your Pastor, or someone with knowledge, to provide the structure and content of a good sermon. Use these principals in developing your sermon*
3. *Assist in preparing the bulletins, GLOW tracts, or anything that is needed for the church services for an entire month.*

Sabbath School (Complete all requirements)

1. *Assist in teaching/leading/helping out in your local churches Sabbath School class for four weeks. This can be at any level in the church. (Cradle Roll through Adult)*
2. *Discuss, plan and implement ideas that can enhance, make healthier, the local Junior, Earliteen, or Youth Sabbath school class. Discuss this with the Local church leaders of the department you attend. Perhaps focusing on*
 1. *How is Scripture being used?*
 2. *What Outreach activities can our class do?*
 3. *Do we have a "real" prayer time?*
3. *Report to the Club Director or Youth Department both positive and challenges in working in Sabbath School*

Hands On (Complete two of the four selections below)

1. Go on two visits with the local pastor or his designee to a hospital, home or Bible Study.
2. Serve as a greeter at the church for one month using skills learned from the Head greeter or Pastor
 1. Shaking hands with the person while looking them in the eye and smiling
 2. If visitors, direct them to where they need to go, Childrens SS rooms, Adult rooms. Introduce them to someone else to take them to the locations or you take them yourself.
3. Assist the deacons or deaconesses in a project they choose (Setting up for a baptism, communion, potluck, helping someone at their home, etc).
4. Recognize a certain need in your church, then ask the leader over that certain need if you can help in any way (spider webs, ask the janitor; need new paint, ask the deacon; need to start a GLOW campaign, ask the Personal Ministries director; etc).

Discipleship (Complete all requirements)

1. Choose a church officer that you would like to be mentored by and shadow them for 3 months.
 1. Learn how they plan their ministry
 2. Assist them in their ministry
2. Read Chapter 12 of the Church Manual and make a presentation -(verbal, written, power point, skit) to a group in your local church, summarizing what you learned from your reading.

Expectations

1. Work with Pastor
2. Work together with church leadership
3. Communicate effectively with Club director and pastor
4. Exhibit a Christian spirit
5. Take Initiative to complete the tasks with excellence